

**Cyberspace is the environment created by communication technologies such as the internet, mobile phones and other devices.**

**Cyberspace has opened up instant global communication. Cyberspace can be:**

- An incredible place for learning and entertainment
- A powerful link to distant friends and family
- A place to meet new people
- A source of information on just about anything.

**Communication technologies are extremely useful tools. However, some people use these tools for anti-social and/or criminal activities. You need to know how your children might be at risk and how you can help protect them.**

## Student Rules

*These rules will help us to stay safe when using ICT at school*

1. I cannot use school ICT equipment until my parent/s and I, have signed my user agreement form (see Section C) and the completed form has been returned to school.
2. I can only use the computers and other ICT equipment for my schoolwork and only with my teacher's permission.
3. I can only go online or use the Internet at school when a teacher gives permission and an adult is present.
4. I will not allow anyone else to use my user log in. I will guard my password.
5. If there is something I'm not sure about I will ask my teacher.
6. I will not use the Internet, email, mobile phones or any other ICT equipment to be mean, rude, or unkind about other people.
7. I will not tell anyone my password.
8. If I find anything that upsets me, is mean or rude, or things I know are not acceptable at our school, I will:
  - ❖ Not show others
  - ❖ Click on the Hector safety button
  - ❖ Get a teacher straight away
9. Online I will not search for things that are not acceptable or that are rude
10. I will ask permission before putting any personal information online (name, address, phone number, photos)
11. I will look after all our school ICT equipment
  - ❖ Not being silly and playing around with it
  - ❖ Telling a teacher about anything wrong or damaged.
12. My parents will be told if I break the rules

## Parent Responsibilities

**My responsibilities include:**

- I will read this cybersafety use agreement document
- I will discuss the information with my child and explain why it is important
- I will return the signed agreement to the school
- I will support the school's cybersafety programme by encouraging my child to follow the cybersafety rules, and to always ask the teacher if they are unsure about any use of ICT
- I will contact the principal or school cybersafety manager to discuss any questions I might have about cybersafety and/or this use agreement and I am welcome to do this at any time.

**Additional information can be found on the NetSafe website [www.netsafe.org.nz/ua](http://www.netsafe.org.nz/ua)**

**I have read this cybersafety use agreement and I am aware of the school's initiatives to maintain a cybersafe learning environment, including my child's responsibilities.**

**Please note: This agreement for your child will remain in force as long as he/she is enrolled at this school. If it becomes necessary to add/amend any information or rule, parents will be advised in writing.**

Name of Child : \_\_\_\_\_

Name of parent or Guardian  
\_\_\_\_\_